
FIRE FACT NO. 029 CHECKLIST(s) : 99E

TITLE : FIRE DRILL PROCEDURES FOR OCCUPANTS WITH DISABILITIES

CHECKLIST ITEM(s) : 99E – E05

REFERENCE(s) : K.A.R. 22-18-2(a)

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INSPECTOR TO VERIFY THAT FIRE DRILL PROCEDURES FOR OCCUPANTS WITH DISABILITIES HAS BEEN WRITTEN AND IS MAINTAINED.

Typical time frame to correct – up to 30 days.

This violation is one of the most commonly cited and misunderstood items on the educational checklist. This information should provide some clarification and can be used as an educational tool in the exit interview.

FIRE DRILL PROCEDURES FOR OCCUPANTS WITH DISABILITIES SHOULD :

- 1) Be a **WRITTEN** policy, on file and communicated to **ALL STAFF** within 30 days. It should be **GENERIC** as the school population will constantly change. Inclusion in handbooks is optional and can wait until the next scheduled printing, as they primarily serve as a source of information to students. Responsibility cannot be transferred from the **STAFF** to the student population.
- 2) Include anyone disabled, either permanently or temporarily, to the extent that such disability could interfere with speedy evacuation in an emergency. Examples include a mobility, vision, or hearing impairment as well as an impaired cognitive functioning level.
- 3) Address these three issues :

Who is responsible – teacher, para, professional, etc.

Exiting arrangements – with the class, by ADA approved ramp, to an area of refuge, etc.

A designated method of accounting for ease of rescue personnel – either a designated meeting place or a similar plan to account for all individuals requiring special assistance.

